

ASSESSMENT REPORTING TIMELINE

Group 1

The assessment process for degree programs in Group 1 is displayed in the timeline below. In summary, every two years, beginning in 2019, assessment reports for programs in Group 1 are due in the fall of odd numbered years on October 1st. Future assessment plans will be due every two years in the spring of even numbered years on February 1st beginning in 2018. All assessment plans and reports are to be submitted in Assessment Plan Composer (APC).

CYCLE 1 (Fall 2017 –Summer 2019)						CYCLE 2 BEGINS (Fall 2019 –Summer 2021)
Fall 2017	Spring 2018	Summer 2018	Fall 2018	Spring 2019	Summer 2019	Fall 2019
<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC (optional) 	<ul style="list-style-type: none"> Collect assessment data and report results in APC
<ul style="list-style-type: none"> Review OIRAA Feedback on Assessment reports August 1 	<ul style="list-style-type: none"> Review assessment plan in APC & make changes (if necessary) 				Last term for data collection to be included in Cycle 1	<ul style="list-style-type: none"> Schedule meeting(s) with relevant program parties to discuss assessment results from
<ul style="list-style-type: none"> Revise and resubmit Assessment Reports (if necessary) by September 1 	<ul style="list-style-type: none"> Draft and/or Update assessment Plan by February 1st in APC. The following assessment plan components should be entered: <ol style="list-style-type: none"> 1) Program Mission 2) Program Goals 3) Program Curriculum 4) Learning Outcomes 5) Assessment Measures 6) Assessment Criteria 7) Assessment Methods 					<ul style="list-style-type: none"> In assessment meetings, for each learning outcome, parties will.... <ol style="list-style-type: none"> a. Review results b. Determine what impact(s) results have on student learning outcomes c. Recommend changes to curriculum or assessment measures d. Consider implications for future assessment plan
	<ul style="list-style-type: none"> Review OIRAA feedback on Assessment Plan in APC on March 1st 					<ul style="list-style-type: none"> Use the information gathered in meetings for items a-d above to complete the “Use of Results” section in APC For each learning outcome
	<ul style="list-style-type: none"> Revise assessment plan in APC (if necessary) by April 1st 					<ul style="list-style-type: none"> Submit Assessment Report for Cycle 1 by October 1st in APC Turn in Executive Summary by October 15 in APC
						<ul style="list-style-type: none"> Review OIRAA feedback on Assessment Report in APC on November 1st
						<ul style="list-style-type: none"> Revise and resubmit Assessment Report in APC (if necessary) by December 1st