ASSESSMENT REPORTING TIMELINE
Group 2

Programs in Group 2 submit assessment plans every two years in the fall of even numbered years beginning in 2018. Assessment reports for programs in Group 2 are due every two years in the spring of even numbered years. **The next assessment report for programs in Group 2 will be due May 1, 2020.** All assessment plans and reports are to be submitted in Assessment Plan Composer (APC). The assessment process for degree programs in Group 2 is displayed in the timeline below.

CYCLE 1 (Fall 2017 –Fall 2019)							**CYCLE 2 BEGINS**
Fall 2017	**Spring 2018**	**Summer 2018**	**Fall 2018**	**Spring 2019**	**Summer 2019**	**Fall 2019**	**Spring 2020**
• Collect assessment data and report results in APC	• Collect assessment data and report results in APC	• Collect assessment data and report results in APC (optional)	• Collect assessment data and report results in APC	• Collect assessment data and report results in APC	• Collect assessment data and report results	• Collect assessment data and report results in APC	• Collect assessment data and Report results in APC
• Review OIRAA Feedback on Assessment reports August 1			• Review assessment plan in APC & make changes (if necessary)			**Last term for data collection to be included in Cycle 1**	• Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 1
• Revise and resubmit Assessment Reports (if necessary) by September 1			• Draft and/or Update assessment Plan by October 1st in APC. The following assessment plan components should be entered: 1) Program Mission 2) Program Goals 3) Program Curriculum 4) Learning Outcomes 5) Assessment Measures 6) Assessment Criteria 7) Assessment Methods				In assessment meetings, for each learning outcome, parties should…. a. Review results b. Determine what impact(s) results have on student learning outcomes c. Recommend changes d. Consider implications for future assessment plan
			• Review OIRAA feedback on Assessment Plan in APC on November 1st				• Use the information gathered in meetings for items a-d above to complete the "Use of Results" section in APC for each learning outcome
			• Revise Assessment plan in APC (if necessary) by December 1st				• Submit Assessment Report for Cycle 1 by May 1st in APC • Turn in Executive Summary by May 15 in APC