

ASSESSMENT REPORTING TIMELINE

Group 1

The assessment process for degree programs in Group 1 is displayed in the timeline below. In summary, every two years, beginning in 2019, assessment reports for programs in Group 1 are due in the fall of odd numbered years on **October 1st**. All assessment reports are to be submitted in Assessment Plan Composer (APC).

CYCLE 2 (Fall 2019 –Summer 2021)						CYCLE 3 BEGINS (Fall 2021 –Summer 2023)
Fall 2019	Spring 2020	Summer 2020	Fall 2020	Spring 2021	Summer 2021	Fall 2021
<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC (optional) 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC (optional) 	<ul style="list-style-type: none"> Collect assessment data and report results in APC
<ul style="list-style-type: none"> Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 1 	<ul style="list-style-type: none"> Review assessment plan in APC & make changes (if necessary) 			<ul style="list-style-type: none"> Complete the Annual Learning Outcomes Update Survey by <u>February 15th</u> 	<p>Last term for data collection to be included in Cycle 2</p>	<ul style="list-style-type: none"> Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 1
<ul style="list-style-type: none"> In assessment meetings, for each learning outcome, parties will.... a. Review results b. Determine what impact(s) results have on student learning outcomes c. Recommend changes to curriculum or assessment measures d. Consider implications for future assessment plan 	<ul style="list-style-type: none"> Draft and/or Update assessment Plan by <u>February 1st</u> in APC. The following assessment plan components should be entered: <ol style="list-style-type: none"> 1) Program Mission 2) Program Goals 3) Program Curriculum 4) Learning Outcomes 5) Assessment Measures 6) Assessment Criteria 7) Assessment Methods 					<ul style="list-style-type: none"> In assessment meetings, for each learning outcome, parties will.... a. Review results b. Determine what impact(s) results have on student learning outcomes c. Recommend changes to curriculum or assessment measures d. Consider implications for future assessment plan
<ul style="list-style-type: none"> Use the information gathered in meetings for items a-d above to complete the “Use of Results” section in APC For each learning outcome 						<ul style="list-style-type: none"> Use the information gathered in meetings for items a-d above to complete the “Use of Results” section in APC for each learning outcome
<ul style="list-style-type: none"> Submit Assessment Report for Cycle 1 <u>by October 1st</u> in APC 						<ul style="list-style-type: none"> Submit Assessment Report for Cycle 2 by <u>October 1st</u> in APC Complete Assessment Actions Survey by <u>October 15th</u>
<ul style="list-style-type: none"> Review OIRAA feedback on Assessment Report in APC on <u>November 1st</u> 						<ul style="list-style-type: none"> Review OIRAA feedback on Assessment Report in APC on <u>November 1st</u>
<ul style="list-style-type: none"> Revise and resubmit Assessment Report in APC (if necessary) <u>by December 1st</u> 						<ul style="list-style-type: none"> Revise and resubmit Assessment Report in APC (if necessary) by <u>December 1st</u>

