

ASSESSMENT REPORTING TIMELINE

Group 3

The assessment process for degree programs in Group 3 is displayed in the timeline below. In summary, every two years assessment reports for programs in Group 3 are due in the fall of even numbered years on **October 1st**. All assessment reports are to be submitted in Assessment Plan Composer (APC).

CYCLE 2 (Fall 2018-Summer 2020)						CYCLE 3 BEGINS (Fall 2020 –Summer 2022)
Fall 2018	Spring 2019	Summer 2019	Fall 2019	Spring 2020	Summer 2020	Fall 2020
<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC (optional) 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC (optional) 	<ul style="list-style-type: none"> Collect assessment data and report results in APC
<ul style="list-style-type: none"> Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 1 				<ul style="list-style-type: none"> Complete Annual Learning Outcomes Update Survey by <u>February 15th</u> 	Last term for data collection to be included in Cycle 2	<ul style="list-style-type: none"> Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 2
<ul style="list-style-type: none"> In assessment meetings, for each learning outcome, parties will.... <ol style="list-style-type: none"> Review results Determine what impact(s) results have on student learning outcomes Recommend changes to curriculum or assessment measures Consider implications for future assessment plan 						<ul style="list-style-type: none"> In assessment meetings, for each learning outcome, parties will.... <ol style="list-style-type: none"> Review results Determine what impact(s) results have on student learning outcomes Recommend changes to curriculum or assessment measures Consider implications for future assessment plan
<ul style="list-style-type: none"> Use the information gathered in meetings for items a-d above to complete the "Use of Results" section in APC for each learning outcome 						<ul style="list-style-type: none"> Use the information gathered in meetings for items a-d above to complete the "Use of Results" section in APC for each learning outcome
<ul style="list-style-type: none"> Submit Assessment Report for Cycle 1 by <u>October 1st</u> in APC 						<ul style="list-style-type: none"> Submit Assessment Report for Cycle 2 by <u>October 1st</u> in APC Complete Assessment Actions Survey by <u>October 15th</u>
<ul style="list-style-type: none"> Review OIRAA feedback on Assessment Report in APC on <u>November 1st</u> 						<ul style="list-style-type: none"> Review OIRAA feedback on Assessment Report in APC on <u>November 1st</u>
<ul style="list-style-type: none"> Revise and resubmit Assessment Report in APC (if necessary) by <u>December 1st</u> 						<ul style="list-style-type: none"> Revise and resubmit Assessment Report in APC (if necessary) by <u>December 1st</u>