

Community Resource File

Additional Guidelines

Community Resource File: Students will identify a set of actual community resources that may be helpful in carrying out the elements of a rehabilitation plan for the assigned case study. At a minimum, community resources will include 1) independent living resources, 2) school to work transition services and/or work adjustment services, and 3) substance abuse and treatment rehabilitation services and/or psychiatric rehabilitation services. Additional community resources that are relevant to the assigned case study will also be identified. Students will gather detailed information on the identified resources including, but not limited to: specific programs; eligibility criteria; cost to client for services; expected outcomes from program involvement; criteria for discharge from the program; and criteria for successful participation. *In-person visits* or *phone calls* to the agencies should be included in the information gathering process. Googled/internet searches will not be acceptable resources.

The Community Resource File is due: February 8th and constitutes 20% percent of the grade for the class.

Additional Guidelines:

1. The resource file should be thorough and assembled in an organized way.
2. Each student must identify a minimum of 10 different resources (i.e. a team of 3 would be required to identify 30).
3. The community resources must include **at least two** of each of the following: independent living resources (per team), school to work transition services (for a transition client), work adjustment services (for an adult), substance abuse and treatment rehabilitation services and/or psychiatric services. Additional resources should be included based on what you are learning in class about a comprehensive array of services and about your understanding of your client and his or her family.
4. The community resources may not be applicable to your client once you learn more about the resource and its eligibility criteria, payment requirements, etc. and this is fine. You can still include the agency/service in your resource file. In fact, the agency may be a resource for another team working with another client.
5. When you perform case management functions on behalf of a client, you will be talking directly with other service providers. Therefore, an in-person visit should be made to at least one of the agencies. Additional in-person visits are encouraged. Phone calls, rather than website reviews, should be primary source of information gathering for the other resources. Also, phone calls can serve as a source of networking and may lead to additional resources for our team.
6. It is understood that team members are likely to be located in different geographic areas. You may include resources from each area in your resource file while recognizing that, in practice, this would be a barrier for a client.