

Transferable Skills Analysis

Each group will create a case study consistent with the interests of group members. The “client” must have a job history of at least three jobs. Then, using the prescribed process, the group will conduct a transferability of skills analysis on that “client”, exploring and analyzing the three jobs in the client’s history.

Next, the group will choose a job that seems to be appropriate for the client, given client interests and general occupational background. The group will determine (a) which demands of the target job are consistent with skills demonstrated by the client in previous jobs, and (b) which demands of the target job have not been demonstrated by the client in previous jobs. Students will use a format described in class.

Transferrable Analysis Grading rubric

	Points Possible	Points Earned
Detailed task and skills analysis of potential jobs	10	
Detailed list of skills demonstrated by client	10	
Detailed list of skills by previous job	10	
Matching of current potential jobs with demonstrated skills	10	
List of skills needed, but not yet demonstrated	10	
Plan for achieving success	10	
Detailed list of needed accommodations	10	
Spelling	10	
Quality of research and presentation	10	

Total	100	
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